



KEE CHA'A-NEYR CORPORATION
 230 Klamath Boulevard / PO Box 290
 Klamath, CA 95548
 Telephone: 844-922-YTKC

APPLICATION FOR EMPLOYMENT

You must submit the following documents:

1. Application for Employment
2. Proof of Tribal Membership if you are claiming Indian Preference or are the spouse of a Tribal Member
3. Current Driver's License Information, if the position requires driving

Additional documents may be required depending on the position for which you are applying. We also recommend including a letter of interest, a current résumé, and letters of recommendation to support your application.

Position Applied For: _____ **Date:** _____

Name: _____ **Social Security Number:** _____

Address: _____

Home Phone #: _____ **Email:** _____

Work Phone #: _____ **May we contact you at work?** Yes No

Will you accept: Part Time Full Time Temporary **Date you will be available:** _____

Check Yes or No for each of the following questions. Provide an explanation when necessary. You may use additional sheets if needed.		
YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	Are you now or have you ever been employed or contracted by the Yurok Tribe or Kee Cha'a-neyr? If Yes, provide position, dates and location:
<input type="checkbox"/>	<input type="checkbox"/>	Are you related by blood or marriage to any person presently employed or contracted by the Yurok Tribe or Kee Cha'a-neyr? If Yes, give name, relationship, position and location of employment or contract:
<input type="checkbox"/>	<input type="checkbox"/>	Have you ever been discharged or forced to resign from any employment: If Yes, provide details.
<input type="checkbox"/>	<input type="checkbox"/>	Are you a member of a federally recognized Tribe? If Yes, identify the Tribe (Provide a copy of your tribal I.D. if you are claiming Indian Preference):
<input type="checkbox"/>	<input type="checkbox"/>	Are you claiming spouse of a Yurok Tribal Member? You must submit marriage certificate or notarized statement from the parent and/or family member who accepted payment.
<input type="checkbox"/>	<input type="checkbox"/>	Do you have any physical condition that might limit your ability to perform the job for which you are applying? If Yes, how can we accommodate your needs?
<input type="checkbox"/>	<input type="checkbox"/>	Are you a citizen of the United States? (If hired, you will be required to submit proof of the legal right to work in the United States)
<input type="checkbox"/>	<input type="checkbox"/>	Do you have a valid Driver's License? (A current motor vehicle report will be required, if driving is necessary for the position.) To be insurable by Kee Cha'a-neyr, your driver's license must have 3 points or less. You will be disqualified if you have more than 3 points within the last five years.
<input type="checkbox"/>	<input type="checkbox"/>	Are you a High School graduate? Please check one: <input type="checkbox"/> High School Diploma <input type="checkbox"/> GED

Special Training: List any trade, vocational, business, or other training programs relevant to the position you are applying for. Indicate type of training, where acquired, dates and duration, and Date the training or was completed or N/A

Title/Type of Training	State(s)	Dates/Duration	Completed
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Licenses & Certificates

Title	Agency/Association	Year(s)

Education

School	Year(s)	Graduate	Degree	Focus/Major
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		
		<input type="checkbox"/> Yes <input type="checkbox"/> No		

Professional References: Please DO NOT USE FAMILY MEMBERS - Provide Three (3) Non-Related Contacts

Name	Business and Address	Telephone

Professional Experience: Please list most recent (or present) first.

Employer 1					
Dates of Work		Employer Name:		Supervisor Name:	
From:		Street Address:		Supervisor Title:	
To:		City, State:			
		Telephone		May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Your Title				Wage (hr/mo/yr):	
Describe your duties					
Reason for leaving					

Employer 2					
Dates of Work		Employer Name:		Supervisor Name:	
From:		Street Address:		Supervisor Title:	
To:		City, State:			
		Telephone		May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Your Title			Wage (hr/mo/yr):		
Describe your duties					
Reason for leaving					

Employer 3					
Dates of Work		Employer Name:		Supervisor Name:	
From:		Street Address:		Supervisor Title:	
To:		City, State:			
		Telephone		May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Your Title			Wage (hr/mo/yr):		
Describe your duties					
Reason for leaving					

Employer 4					
Dates of Work		Employer Name:		Supervisor Name:	
From:		Street Address:		Supervisor Title:	
To:		City, State:			
		Telephone		May we contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Your Title			Wage (hr/mo/yr):		
Describe your duties					
Reason for leaving					

APPLICATIONS CAN BE SENT AS FOLLOWS:

Mail: Kee Cha'a-neyr Corporation, P.O. Box 290, Klamath, CA. 95548

Email: kcen@yuroktribe.nsn.us

For questions, please call: 844-922-YTKC

- I understand and agree that, if employed, any misrepresentation or omission of information in this application may be sufficient cause for withdrawal of this application and/or termination of my employment with Kee Cha'a-neyr Corporation (hereafter "KC").
- I authorize the KC to investigate all job-related references and to obtain additional job-related information about me. I hereby release KC, its representatives, and any other individuals or organizations from liability for seeking or providing such information.
- KC is an equal opportunity employer that exercises Indian preference. KC does not discriminate in employment, and no question on this application is used for the purpose of limiting or excluding any applicant's consideration for employment on a basis prohibited by Yurok Tribal law or applicable federal law.
- This application will be considered active for six (6) months. If I have not been contacted during this time and wish to remain under consideration, I must submit a new application.
- Employment with the KC is subject to the Drug- and Alcohol-Free Workplace Policy, which includes pre-employment screening.

SIGNATURE OF APPLICANT: _____ **DATE:** _____